



Windham Ridge Public School

32 Red Cardinal Trail, Richmond Hill ON L4E 3Y4

Tel.: 905-773-5443 Fax: 905-773-3451

To Whom It May Concern:

This letter confirms that _____ is being considered for a volunteer position at Windham Ridge Public School during this school year.

The person named above will be in a position of trust and/or responsibility and will have direct contact with children or vulnerable sector persons. This position is a volunteer non-paid position.

For questions or concerns please don't hesitate to contact us at the school.

Thank you.

Sincerely,

Windham Ridge PS Admin Team